

Course Information

Course Number: 3530
Course Title: Applied Dental Materials
Section: **Spring 2024**
Time: Tuesday 2:00-4:30, Thursday 1:00-4:30
Location: Room 310 or 2nd floor clinic
Credit Hours: 3

Instructor Details

Course Director: Eric Fox MS, RDH
Office: 136A
Phone: 214-828-8319
E-Mail: efox@tamu.edu
Office Hours: As needed or by appointment

Additional Participating Faculty

Lara Coseo DDS
Vonica Chau DDS
Jane Burnett DDS
Stan A Richardson, LIBST
Maureen Brown, RDH
Jane Cotter, RDH

Course Description

Didactic, laboratory, and clinical instruction in the principles of the science of Dental Materials and in the procedures within the scope of dental hygiene practice.
Perquisites-None

Course Prerequisites

None

Special Course Designation

Course Learning Outcomes

Course Goal:

Course 3530 Applied Dental Materials course is designed to provide Dental Hygiene students with the principles of the science of Dental Materials and related technologies and to acquaint them with the materials used in the dental health field. The goal of the Applied Dental Materials Course is to build a foundation that will help the students pursue their goals to be successful dental hygienists.

Course Objectives:

Didactic, laboratory, and clinical instruction in the principles of the science of Dental Materials and in the procedures within the scope of dental hygiene practice.

Learning Objectives:

Lecture objectives are found at the end of the course syllabus. Objectives for each laboratory session can be found in the laboratory manual.

Related Competencies:**I. Professionalism**

- 2.2 Commit to self-assessment and lifelong learning in order to provide contemporary clinical care.

II. Health Promotion and Disease Prevention

- 5.1 Identify services and agencies that promote oral health and prevent oral disease and related conditions.

III. Patient Care

- 6.2 Perform an extraoral and intraoral examination of the patient including assessment of vital signs and radiographic examination and distinguish normal from abnormal findings.
- 6.4 Recognize predisposing, etiologic risk factors, and lifestyle choices that may require intervention to prevent disease.
- 7.3 Establish a planned sequence of educational and clinical services based on the dental hygiene diagnosis using the problem-based approach.
- 8.3 Select and administer the appropriate preventive agents and/or antimicrobial (chemotherapeutic) agents and provide pre- and post-treatment instructions.

The following procedures are taught to clinical competency:

- 1) placement of pit and fissure sealants.
- 2) make a maxillary and mandibular alginate impression.
- 3) fabrication of a bleaching tray.
- 4) application of whitening agent.

The following procedures are taught to laboratory competency:

- 1) placement of a temporary restoration.
- 2) debond orthodontic resin.
- 3) air powder polishing.
- 4) application of silver diamine fluoride

Textbook and/or Resource Materials

Dental Materials, Clinical Applications for Dental Assistants and Dental Hygienists 4th Edition
by W. Stephan Eakle, DDS, FADM and Kimberly G. Bastin, CDA, EFDA, CRDH, MS (EB)

Wilkins E.M.: Clinical Practice of the Dental Hygienist. Wolters Kluwer, 13th edition, 2021. (W)

Darby M.L. and Walsh M.M.: Dental Hygiene Theory and Practice. 5th edition, W.B. Saunders Company, 2020.(DW)

Additional readings and handouts may be provided by each lecturer. It will be the students' responsibility to read the material.

Grading Policy

Grade Scale

A = 90-100%

B = 80-89%

C = 75-79%

D = 70-74%

F = <70%

Examinations:	60%	Five written examinations valued at 12% each for a total of 60%.
Laboratory & Clinical Performance:	10%	Attendance and participation in lab is mandatory; complete all laboratory experiments and projects as demonstrated by summary and critique sheets for each laboratory.
Quizzes:	15%	Quizzes will incorporate material presented in lecture and laboratory. Quizzes will be given only during the first 10 minutes of the class or laboratory session. At the end of the semester, the lowest quiz grade will be dropped.
Proficiency Exam:	15%	Proficiency Exams will encompass performing procedures to clinical competency.(Appendix A-C).
	<u>100%</u>	

Grades, including the final course grade, will not be curved or rounded.

Proficiency exams will encompass performing procedures to clinical competency. If a student does not meet this requirement, they will have to redo their proficiency exam and the maximum attainable grade will be a 75.

The teaching methods that will be utilized in class will include lecture and classroom discussion. The lectures will be recorded and can be found on Course Recordings on Canvas. Laboratory work will include self-assessment by the student and faculty evaluation.

Examination Protocol:

All exams will be administered electronically via examsoft. If a student does not have their own personal computer or iPad, a loaner is available. Students should contact Ms. Carmina Castro (x8316) or Mr. Jeff Lowry (8243) one day before the exam.

In preparation for the exam, the students are responsible for:

- 1) Rebooting their laptop before exam sessions.
- 2) Knowing their NetID and UIN.
- 3) Closing and exiting all applications on their device.
- 4) Ensuring that the DUO dual-authentication is functional and accessible.
- 5) Maintaining their device (laptop or iPod) in good working condition, including keeping their device up to date and patched.

The course director has the ability to adapt/modify the syllabus, as needed. The course director will provide written notice to all students in as advance as possible for any changes that may arise.

Students are expected to arrive on time for the exam session with a working iPad or lap top, and be ready to start the exam at the posted start time. It will be the student's responsibility to make sure their device is working and have downloaded the exam to their device before the exam session.

Students who arrive late or use the examination time to download the test **WILL NOT** receive additional time to complete the exam. All cell phones, smart watches and fit bits will be turned into Mr. Fox and/or Dr. Chau prior to starting the exam and will be kept at the front of the class until the student has completed the exam.

Students should also take care of all personal business prior to entering the classroom. However, if the student feels they need to leave the room during the exam, they will be required to log off ExamSoft and **WILL NOT** be allowed to return to the classroom (regardless if they did or did not finish the exam). **NO EXCUSES WILL BE ALLOWED.**

Students are expected to exit and upload the exam at the end of the posted exam session. **One point** will be deducted for each minute a student remains in the exam beyond the posted exam session end time. **Additional points** will be deducted from the student's final score for each of the following issues:

- 1) Being unprepared to authenticate with your Net ID or DUO dual-authentication (1pt).
- 2) Leaving the iPad's Wi-Fi on prior to entering the password, resulting in a second download (1pt).
- 3) Leaving the assessment room without verifying the upload was successful (2pts).

Unexpected technical issues can occur with electronic devices. Consideration will be given for unforeseen problems or IT infrastructure issues. The above guidelines are to ensure that the student has the best possible and least disruptive exam session as possible.

NO make-ups will be given for the PROFICIENCY EXAMS. Students who have an unexcused absence during these exams will receive a 0 (zero).

Reviewing Quizzes and Examinations:

Questions regarding posted grades and test items on the exams and or quizzes must be brought to the attention of the course director within **TWO WEEKS** after the grades are recorded. Exams and quizzes can only be reviewed in the course director's office. If a student wishes to review an exam, they must send Mr. Fox an email requesting an appointment to meet with him. Any concerns regarding a specific exam or quiz question must be submitted to the course director by email and/or the feedback option in Examsoft and include the question/content, rationale and supporting evidence (powerpoint notes, assigned reading) for the reason student chose a particular answer.



Course Schedule

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Date	Time	Session Title/Topic	Reading Assignment	Faculty	Location
Week 1 Jan. 9 Tues.	2:00 - 2:50 3:00 - 4:30	Lectures: Introduction to Dental Materials/Oral Environment/General Handling and Safety/ Dental Cements/Adhesion and Bonding	EB: Ch 1,2, 4,5,14	Prof Fox	Room 310
Jan 11 Thur.	1:30 - 4:30	Laboratory 1A and 1B: Distribute Instrument Kits Manipulation of Dental Cements	Lab manual p 1-9	Prof Fox DM Faculty	Room 310 2nd Floor Clinic
Week 2 Jan 16 Tues.	2:00 - 2:50 3:00 - 3:50	Lectures: Composites, Glass Ionomers, and Compomers Resin Composite Polishing	EB: Ch 6	Prof Fox	Room 310
Jan 18 Thur	1:30 – 4:30	Quiz 1 (covers week 1) Rubber Dam Application on typodont		DM Faculty	2nd Floor Clinic Room 310
Week 3 Jan 23 Tues.	2:00 - 2:50	Lecture: Provisional Restorations	EB: Ch 18		2nd Floor Clinic
Jan 25 Thur	1:00 - 1:50 2:00 - 4:30	Quiz 2 (covers week 2+Jan 23) Laboratory: Temporary Filling		Prof Fox DM Faculty	Room 310 2 nd Floor Clinic
Week 4 Jan 30 Tues.	2:00 - 2:50 3:00 - 3:30	Lectures: Dental Amalgam Mercury Hygiene	EB: Ch 10	Prof Fox	Room 310
Feb 1 Thur.	1:00 - 2:00	EXAM 1 (covers week 1-2)		Prof Fox	Room 310
Week 5 Feb 6 Tues.	2:00 - 2:50	Lecture: Lecture: Elastic Impression Material Alginate and Agar Impressions. Clinical Application of Alginate Impression Lecture: Dental Stone Gypsum Fabrication of Stone Cast: Pouring Gypsum	EB: Ch 15,16	Prof Fox	Room 310
Feb 8 Thur	1:30 – 4:30	Laboratory 3B: Placement of IRM Temporary Restoration without matrix band	Lab Manual p 25-27	Prof Fox	Room 310 Room 310



Week 6 Feb 13 Tues.	2:00 – 4:30				
Feb 15 Thur.	1:30 – 4:30	Laboratory 4: GROUP A & B Alginate Impressions (On Typodont)	Lab manual p 28-36	DM Faculty	2nd Floor Clinic
Week 7 Feb 20 Tues.	2:00 - 2:30 2:30 – 4:30	Quiz 3 (weeks 4-5) Lecture Fabrication of Stone Casts: Trimming Stone Casts (Typodonts)	EB: Ch 16 Lab manual p 46-53	Prof Fox DM Faculty	2nd Floor Clinic Wet Lab in Sim Lab
Feb 22 Thur.	1:30 - 4:30	Laboratory 7A & B: GROUP A & B Clinical Application of Alginate Impressions Pouring Stone Casts (Single Pour for Both Arches)	Lab manual p 54-59	DM Faculty	2nd Floor Clinic 2ndFloor Clinic
Week 8 Feb 27 Tues.	2:00 – 3:00	Exam 2 (weeks 3-7)			Room 310
Feb 29 Thur.	1:30 - 4:30	Clinical Proficiency Exam #1 Group A & B Alginate Impression On Typodont	Lab manual p 54-59	DM Faculty	2nd Floor Clinic 2nd Floor Clinic
Week 9 Mar 5 Tues.	2:00 – 4:00	Clinical Detection & Management of Dental Materials During Scaling and Root Planing	GB: Ch 14 Found in Canvas Module	Prof Fox	Room 310
Mar 7 Thur.	1:00 - 4:30	Quiz 4 (covers Week 7-9) Laboratory 8: Trimming Stone Casts (Patient Partners Study Models)	Lab manual p 60-65	Fox DM Faculty	310 2nd Floor Clinic Labs
Week 10 Mar 11-15		SPRING BREAK			
Week 11 Mar 19 Tues	1:00 - 1:50	Lectures: Acrylic Resins/Prosthetic Polymers	EB: Ch 17	Dr. Chau DM Faculty	Room 310 2nd Floor Clinic
Mar 21 Thur	1:00-2:00	Exam 3 (covers week 8-11)			Room 310
Week 12 Mar 26 Tues	2:00-3:00 4:00-4:30	Bleaching Lecture Clinical Application of Bleaching	EB: Ch 8; DW p 515- 518: W p 800-813	Prof Fox	Room 310



Mar 28 Thur	1:00- 4:30	Lecture: Air Powder Polishing w/Cavitron prophyjet and EMS Air flow Laboratory Air Powder Polishing on Typodont/ Use of Isolite	EB: Ch 13	Prof Fox DM Faculty	Room 310 CEB (8 th floor)
Week 13 April 2 Tues.	2:00-4:30	make-Up Lab		DM Faculty	2nd Floor clinic
April 4 Thur.	1:30-4:30	Quiz 5 (covers week 12) Laboratory 11 A & B: Fabrication of Bleaching Tray of Patient Partners Cast Application of Gingival barrier on Typodont	Lab manual p 78-81, 81-82	Prof Fox DM Faculty	Room 310 2 nd floor Clinic
Week 14 April 9 Tues	2:00 – 4:30				
April 11 Thur	1:30 – 4:30	Clinical Proficiency Exam #2 Clinical Application of Bleaching Agent on Patient Partner Group A & B	Lab manual p 83-89	DM Faculty	2 nd Floor Clinic
Week 15 April 16 Tues.	2:00 - 3:15 3:30 – 4:30	Lecture: Pit & Fissure Sealant Laboratory 12: Placement of Pit and Fissure Sealants on Extracted Teeth	EB: p 131- 136 Lab manual p 90-92	Prof Fox DM Faculty	Room 310 2nd Floor Clinic
April 18 Thur	1:30 – 4:30	Clinical Proficiency Exam #3: (See Laboratory 12 for instructions) Placement of Pit and Fissure Sealant on Patient Partner	Lab manual p 93-96	DM Faculty	2 nd Floor Clinic
Week 16 April 23 Tues	2:00 - 2:50 3:00 – 4:00	Quiz 6 (week 14-15) Lecture: Silver Diamine Fluoride Laboratory: SDF application to extracted teeth	2 Scientific articles	Dr. Coseo	Room 310
April 25 Thur.	1:00 - 2:00 2:15 - 4:30	Exam 4 (covers week 12- 4/23) Lecture: CAD/CAM Technology	EB: Ch 9 p 173-178	Dr. Burnett	Room 310 Basement Lab
Week 17 April 30 Tues	2:00 – 4:30	Quiz 7 (covers week 16) Lectures: Dental Ceramics Colors & Esthetics	EB: Ch 9 except p 173- 178	Dr. Chau	Room 310
May 2 Thur.	1:00 - 1:50 2:00 - 2:50	Lecture: Debonding Orthodontic Resin Laboratory 13:	GB: (p 385- 389 scanned	Prof Fox	Room 310

		Debonding Orthodontic Resin from Extracted Teeth	pages in Canvas) Lab manual p 97-99	DM Faculty	2 nd Floor Clinic
Week 18 May 7 Tues.	2:00 - 3:15	Quiz 8 (week 17) Lecture, Demo & Laboratory: Placement and Removal of Ligature Wires and Elastics	EB: p 230-232 DW p 632-635	Mr. Richardson DM Faculty	Room 310 2nd Floor Clinic
May 9 Thur.	1:00 - 2:00 2:00 - 3:00	EXAM 5 (covers 4/25 - week 18) Turn in Instrument Kits and Typodont		Prof Fox DM Faculty	Room 310 2nd Floor Clinic
May 13-17	TBD	ADDITIONAL MAKE-UP LABORATORY SESSION		Faculty	TBD

- **Note: Schedule may be changed accordingly at the Course Director's discretion**

Optional Course Information Items

Technology Support

Students are responsible for maintaining their devices and ensuring that they are in proper working order throughout the semester. This includes maintaining access to the college wireless network, access to all accounts (both TAMU and TAMU Health) and keeping passwords up to date. Students are expected to keep their devices up to date in regard to patches and OS updates.

Division of IT

If the student experiences issues with an electronic device, wifi access, axiUm, Zoom, or user accounts, their first point of contact should be the Division of IT Central Help Desk or the local Division of IT at SOD. The Central Helpdesk provides 24-hour support.

Division of IT Central Help Desk Website: https://it.tamu.edu/help/ Phone: 1-979-845-8300 Email: helpdesk@tamu.edu	SOD Local Division of IT Office Room: 519 Phone: 214-828-8248
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COD Instructional Design Team

For electronic exam support or problems concerning other academic technology, such as the LMS (Canvas), ExamSoft, or Examplify, students should contact the Instructional Design team.

Room: 516 through Academic Affairs

Carmina Castro

ccastro@tamu.edu

(214-828-8316)

Jeff Lowry

lowryj1@tamu.edu

(214-828-8243)

University Policies

The teaching methods that will be utilized in class will include lecture and classroom discussion. The lectures will be recorded and can be found on Course Recordings on Canvas. Laboratory work will include self-assessment by the student and faculty evaluation.

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Attendance Policy

Texas A&M University views class attendance as an individual student responsibility. In the Caruth School of Dental Hygiene, regular and punctual attendance is **mandatory** for scheduled or rescheduled classes, clinics and related activities/events. The course director will check attendance at the start of the class/activity. Students who are not present at that time will be marked absent.

IMPORTANT: All absences must be reported to Pam Hines by PHONE at 214-828-8340 and must be received prior to the beginning of the class/activity.

Excused Absences Illnesses or emergencies

It is understood that absences due to severe or contagious illness, injuries or emergencies may occur. An absence due to illness may require a medical confirmation note from a student's medical provider. For injuries or illnesses that require a student to be absent from class for three or more business days, a note from his or her medical provider is mandatory. If a student has frequent sick days, the program director may require a medical provider's note for each absence. **Note:** An absence for a non-acute medical service does not constitute an excused absence.

Religious holy day: A student whose absence is excused under or the observance of religious holy day will be allowed to take an examination or complete an assignment from which the student is excused within 3 days after the absence. **If the student fails to schedule and complete the exam or assignment within three days, a grade of zero will be given.**

For additional information on excused absences, see Texas A&M Student Rule 7.1 at <https://student-rules.tamu.edu/rule07>.

Unexcused Absences

Tardiness and non-emergent appointments (illnesses not considered severe or contagious) scheduled during class time will be considered an unexcused absence. Quizzes and exams start at the beginning of class time. Students who arrive late will not receive extra time to take the quiz/exam. Since classroom learning applies directly to patient care, sleeping in class is considered an unexcused absence and is subject to the remediation policy. **Students with unexcused absences or late arrivals will have TWO points deducted from their final course grade. No make-up quiz/test will be given if the absence is considered unexcused on a test day. Examinations will not be administered in advance for a planned/anticipated unexcused absence.**

Students are required to remain in class and/or laboratory sessions the entire time it is scheduled or until everyone has completed their work, unless released by course director.

Remediation Policy:

A student who earns a grade of “F” must retake the course in the summer session. A grade of “C” must be attained in order to pass the remedial course.

Other Pertinent Course Information

General Information

The designation of excused or unexcused absence will be determined on an individual basis by the Program Director and Student Affairs. For any absences (excused or unexcused), it will be the student’s responsibility to review the lecture recordings for the class(es) missed. Additionally, the student must complete a make-up assignment(s) within **10 calendar days (including weekends) after returning to school**. The make-up assignment will require the student to thoroughly answer the learning objectives for the class session(s) and define any listed terminology. The assignment must demonstrate the student has listened to the recording(s) that is uploaded on Canvas and read the assigned reading. Make-up assignments must be typed, contain the title of the missed class session(s) and be sent via email within the 10-calendar-day deadline. **Failure to complete the make-up assignment(s) within this time frame will result in TWO points being deducted from student’s final grade. IMPORTANT:** Failure to remediate all absences (excused or unexcused) by the end of the semester may result in an “F” for the course. **To review the comprehensive Texas A&M University student attendance rule, go <http://student-rules.tamu.edu/rule07>.**

Laboratory/Pre-clinical/Clinic Policies and Procedures:

The laboratory experiments and clinical experiences serve two important functions. They are designed to: 1) provide the student with the opportunity to become familiar with the various materials used in dental health care and 2) emphasize the important variables which can affect the manipulation and ultimate performance of the materials used in common dental procedures. The uses and handling of the materials taught in this course have been closely coordinated with material from other courses. This course should be viewed as an opportunity to experiment with the materials the student will be exposed to throughout his/her dental hygiene career. Appropriate laboratory procedures will be taught during each lab session.

Clinic attire is to be worn during all clinical and laboratory sessions. Students should also have their hair tied back and bring safety glasses to lab/clinic.

Each student will self-evaluate their performance on the laboratory/clinical evaluation form provided in the lab manual and will be graded by the instructor at the end of lab and/or clinic. Laboratory/Clinical Evaluation Sheets must be turned in to the instructors at the end of class. Certain lab activities will have associated videos that are expected to be viewed prior to lab sessions. **If a student has an excused or unexcused absence during lab, they must complete the lab on the make-up days posted on the course schedule.**

Students will NOT be able to participate in lab if they do not have their laptops/tablets etc. NO EXCEPTIONS OR EXCUSES WILL BE ACCEPTED. PHOTOCOPIES OF THE LAB WILL NOT BE ACCEPTED. In addition, students who do not bring goggles and/or typodont pole, WILL NEED TO PAY Mr. Fox OR Dr. Chau \$5.00 TO RENT A POLE or GOGGLES FOR LAB THAT DAY. If a student chooses not to pay the rental fee, they will not be able to participate in lab and will have to complete the lab at a designated make-up laboratory session. Failure to make-up the lab, will result in a 0.

Dental X-rays: Students will be placing pit and fissures and whitening agent on a student partner. In order to determine if a tooth does not have interproximal decay, a current bitewing radiographic series is needed. Students can request x-rays from their dentist and have them sent to the college or have bitewings ordered by Dr. Chau. **See Appendix D.**

In general, emails will be returned by Mr. Fox and Dr. Chau during regular business hours. Please be aware that emails sent after 5 pm may not be answered until 9:00 am the next day.

Announcements, weekly quiz information and grades will be posted on Canvas. It will be the student's responsibility to check Canvas daily to keep up to date with any changes that may occur during the semester. Students should come to class alert, attentive and take notes during each class session. Cell phones/smart phones/iPhones/apple watches that allow communication to the outside world, must be turned off and/or placed out of reach during each class session. Laptop computers and/or iPads are allowed as long as they are being used for taking notes or looking up information related to class. This course will have guest lecturers who are donating their time to the dental hygiene students. Any student who demonstrates behavior that is disruptive during class (i.e. talking, laughing, text messaging, ringing cell phone, or studying materials from other courses), will be asked to leave the room. **If you are asked to leave the room, this will be counted as an unexcused absence.** If a student has a critical family matter that warrants the need for ready access to their phone, this should be discussed with Mr. Fox or Dr. Chau prior to the start of class.

Americans with Disabilities Act (ADA)

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact Disability Services, currently located in the Disability Services building at the Student Services at White Creek complex on west campus or call 979-845-1637. For additional information, visit <http://disability.tamu.edu>. If you believe you have a disability requiring accommodation, please contact Dr. Paul Dechow, Associate Dean for Academic Affairs, Room 514 or call 214-828-8208 for additional information.

Academic Integrity

"An Aggie does not lie, cheat, or steal, or tolerate those who do."

Upon accepting admission to Texas A&M University, a student immediately assumes a commitment to uphold the honor Code, to accept responsibility, and to follow the philosophy and rules of the Honor System. Students will be required to state their commitment on quizzes, examinations, research papers, and other academic work. Ignorance of the rules does not exclude any member of the TAMU community from the requirements or the processes of the Honor System. For additional information students should visit <http://aggiehonor.tamu.edu>.

Please refer to [Student Rule 7](#) in its entirety for information about excused absences, including definitions, and related documentation and timelines.

Makeup Work Policy

Students will be excused from attending class on the day of a graded activity or when attendance contributes to a student's grade, for the reasons stated in Student Rule 7, or other reason deemed appropriate by the instructor.

Please refer to [Student Rule 7](#) in its entirety for information about makeup work, including definitions, and related documentation and timelines.

Absences related to Title IX of the Education Amendments of 1972 may necessitate a period of more than 30 days for make-up work, and the timeframe for make-up work should be agreed upon by the student and instructor” ([Student Rule 7, Section 7.4.1](#)).

“The instructor is under no obligation to provide an opportunity for the student to make up work missed because of an unexcused absence” ([Student Rule 7, Section 7.4.2](#)).

Students who request an excused absence are expected to uphold the Aggie Honor Code and Student Conduct Code. (See [Student Rule 24](#).)

Academic Integrity Statement and Policy

“An Aggie does not lie, cheat or steal, or tolerate those who do.”

“Texas A&M University students are responsible for authenticating all work submitted to an instructor. If asked, students must be able to produce proof that the item submitted is indeed the work of that student. Students must keep appropriate records at all times. The inability to authenticate one’s work, should the instructor request it, may be sufficient grounds to initiate an academic misconduct case” ([Section 20.1.2.3, Student Rule 20](#)).

Texas A&M School of Dentistry

You can learn more about the Aggie Honor System Office Rules and Procedures, academic integrity, and your rights and responsibilities at aggiehonor.tamu.edu. You can also contact Graduate Studies at 214-828-8182, Student Affairs at 214-828-8210, or your Program Director, for guidance.

Americans with Disabilities Act (ADA) Policy

Texas A&M School of Dentistry

Texas A&M University is committed to providing equitable access to learning opportunities for all students. If you experience barriers to your education due to a disability or think you may have a disability, please contact the Office for Academic Affairs in the Administration Building Room 514 or at (214)-828-8978 or ajwilson@tamu.edu. Disabilities may include, but are not limited to attentional, learning, mental health, sensory, physical, or chronic health conditions. All students are encouraged to discuss their disability related needs with Disability Resources and their instructors as soon as possible.

Title IX and Statement on Limits to Confidentiality

Texas A&M University is committed to fostering a learning environment that is safe and productive for all. University policies and federal and state laws prohibit gender-based discrimination and sexual harassment, including sexual assault, sexual exploitation, domestic violence, dating violence, and stalking.

With the exception of some medical and mental health providers, all university employees (including full and part-time faculty, staff, paid graduate assistants, student workers, etc.) are Mandatory Reporters

and must report to the Title IX Office if the employee experiences, observes, or becomes aware of an incident that meets the following conditions (see [University Rule 08.01.01.M1](#)):

- The incident is reasonably believed to be discrimination or harassment.
- The incident is alleged to have been committed by or against a person who, at the time of the incident, was (1) a student enrolled at the University or (2) an employee of the University.

Mandatory Reporters must file a report regardless of how the information comes to their attention – including but not limited to face-to-face conversations, a written class assignment or paper, class discussion, email, text, or social media post. Although Mandatory Reporters must file a report, in most instances, a person who is subjected to the alleged conduct will be able to control how the report is handled, including whether or not to pursue a formal investigation. The University's goal is to make sure you are aware of the range of options available to you and to ensure access to the resources you need.

Texas A&M School of Dentistry

Students can learn more about filing a report, accessing supportive resources, and navigating the Title IX investigation and resolution process on the University's [Title IX webpage](#). School of Dentistry students can contact Graduate Studies at 214-828-8182, Student Affairs at 214-828-8210, Security at 214-828-8335, their Program Director, or their Department Head to report an incident.

Statement on Mental Health and Wellness

Texas A&M University recognizes that mental health and wellness are critical factors that influence a student's academic success and overall wellbeing. Students are encouraged to engage in healthy self-care by utilizing available resources and services on your campus

Texas A&M School of Dentistry

Students who need someone to talk to can call the TAMU Helpline (979-845-2700) from 4:00 p.m. to 8:00 a.m. weekdays and 24 hours on weekends. 24-hour emergency help is also available through the National Suicide Prevention Hotline (800-273-8255) or at suicidepreventionlifeline.org. You can also contact Graduate Studies at 214-828-8182 or Student Affairs at 214-828-8210 for a referral to a local counselor. These counseling sessions are private and confidential, as are any referral requests.

Campus-Specific Policies

Statement on the Family Educational Rights and Privacy Act (FERPA)

FERPA is a federal law designed to protect the privacy of educational records by limiting access to these records, to establish the right of students to inspect and review their educational records and to provide guidelines for the correction of inaccurate and misleading data through informal and formal hearings. Currently enrolled students wishing to withhold any or all directory information items may do so by going to howdy.tamu.edu and clicking on the "Directory Hold Information" link in the Student Records channel on the MyRecord tab. The complete [FERPA Notice to Students](#) and the student records policy is available on the Office of the Registrar webpage.

Items that can never be identified as public information are a student's social security number, citizenship, gender, grades, GPR or class schedule. All efforts will be made in this class to protect your privacy and to ensure confidential treatment of information associated with or generated by your participation in the class.

Directory items include name, UIN, local address, permanent address, email address, local telephone number, permanent telephone number, dates of attendance, program of study (college, major, campus), classification, previous institutions attended, degrees honors and awards received, participation in officially recognized activities and sports, medical residence location and medical residence specialization.

School and Department Policies

School and departmental units may establish their own policies and minimum syllabus requirements. As long as these policies and requirements do not contradict the university level requirements, colleges and departments can add them in this section. Please remove this section if not needed.